

**VOTING RECORD**  
**BOARD OF COUNTY COMMISSIONERS' MEETING**  
**THURSDAY, AUGUST 29, 2013**  
**10:00 A.M.**

The following information is an unofficial record of the  
Frederick County Board of County Commissioners open meeting votes.

*(Official minutes of the Board of County Commissioners' meetings are kept on file in the County Manager's Office; the meetings are also video recorded. Approved minutes can be accessed at [www.FrederickCountyMD.gov/minutes](http://www.FrederickCountyMD.gov/minutes) and video of the meeting can be accessed at [www.FrederickCountyMD.gov](http://www.FrederickCountyMD.gov). )*

**COMMISSIONER COMMENTS**

*Motion to approve sending \$1,000.00 to the Chesapeake Clean Coalition from the FY 2014 Contingency Fund to contribute to the hiring of a coordinator – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

**CONSENT AGENDA**

The following items were considered on the consent agenda:

- Purchasing Memo #14-033 – RFP 13-097, Water Meters and Automatic Reading System
- Purchasing Memo #14-036 – Full Depth Reclamation of Various Frederick County Roadways
- #BT-13-199, Emergency Preparedness, Emergency Management Division
- #BT-13-200, Sheriff's Office
- #BT-14-027, Housing and Community Development, Citizens Services Division
- Construction Change Order No. 33 (WCD 1) – Villages of Lake Linganore (Pinehurst) Water and Sewer Improvements
- Construction Change Order No. 34 (WCD 5) – Villages of Lake Linganore (Pinehurst) Water and Sewer Improvements
- Construction Change Order No. 35 (WCD 6) – Villages of Lake Linganore (Pinehurst) Water and Sewer Improvements
- FY 2014 Emergency Medical Dispatchers Training Grant Application
- Request to Apply for a Grant from the Snyder Foundation for Animals – Harold Domer, Animal Control Division

*Motion to approve the consent agenda as presented – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter		X	X			

## **PUBLIC HEARINGS**

### **Proposed Increase in the Length of Service Award Program (LOSAP) – Michael Chomel, Office of the County Attorney**

*Motion to adopt the proposed resolution that would increase the maximum monthly benefit of the LOSAP, based on years of service to \$300 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray		X	X			
Delauter			X			

### **Proposed Designation of the “Hoover House” (12328 Harp Hill Road, Wolfsville, Maryland) to Frederick County Register of Historic Places (#CR13-01) – Denis Superczynski, Community Development Division**

*Motion to approve the placement of the Hoover House on the Frederick County Register of Historic Places – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

## **WORKSESSION**

### **7630 Hayward Road Contract Amendment – Richard McCain, Office of the County Attorney**

*Motion to amend the contract to provide for an additional 60 day study – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith			X			
Shreve			X			
Gray		X	X			
Delauter	X		X			

**Revised Policy Guidelines for Tax Increment Financing (TIF) Districts and Application – Erin White, Finance Division**

*Motion to approve the revised TIF guidelines and application as presented – Passed 4-1.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray				X		
Delauter			X			

**ADMINISTRATIVE BUSINESS**

**Memorandum of Understanding (MOU) Between the Board of County Commissioners and The City of Frederick Regarding the Funding of a Part-time Alcohol Beverages Inspector – Kathy Vahle, Board of License Commissioners and Linda Thall, Office of the County Attorney**

*Motion to approve the MOU as presented – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith			X			
Shreve	X		X			
Gray			X			
Delauter		X	X			

**Land Trust Memorandum of Understanding (MOU) and Attached Budget Transfer for Start-up Expenses – Jenny Short, Citizens Services Division**

*Motion to approve the MOU as presented; the associated budget transfer; and the Foreclosure Clean Up Act Program – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith		X	X			
Shreve	X		X			
Gray			X			
Delauter			X			

**Bid Award – Purchasing Memo #14-031 - Water/Sewer Lines Engineering Services – Diane George, Finance Division**

*Motion to approve Purchasing Memo #14-031 as presented – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter		X	X			

## **FY 2014 Gypsy Moth Suppression Program – Regina Howell, Budget Office, Office of the County Manager**

*Motion to participate in a 50% cost share for the gypsy moth survey this fall at an estimated cost of \$12,750.00 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

## **Building Consolidation Task Force – Countywide Synergy and Efficiency Concept Plan – Chuck Nipe, Community Development Division**

*Motion to approve the Countywide Synergy and Efficiency Concept Plan; direct staff to proceed with project programming in the upcoming CIP; permit Citizens Services Division and Emergency Management Division personnel to relocate; and authorize the termination of the 520 North Market Street CIP project and the sale of the property – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith		X	X			
Shreve			X			
Gray	X		X			
Delauter			X			

## **CLOSED SESSION/ADMINISTRATIVE FUNCTION**

Maryland Annotated Code State Government Article § 10-508(a)(4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State; (7) To consult with counsel to obtain legal advice on a legal matter; and (14) Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

**Topic** – To consider a proposal for the acquisition of a county real property and its possible use for a private enterprise.

*Motion to go into closed session – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

*For more information, please contact Patti Morrow at 301-600-6083 or [pmorrow@FrederickCountyMD.gov](mailto:pmorrow@FrederickCountyMD.gov).*